



WHAT IS AN ATA CARNET?

An Admission Temporaire/Temporary Admission (ATA) carnet is an internationally recognised document for the temporary importation of eligible goods.

A carnet provides Customs and Border Protection with a guarantee for payment of duty and Goods and Services Tax (GST) should the temporarily imported goods not be exported within the specified temporary importation period.

An ATA carnet is valid for 12 months from the date of issue and must be obtained before your goods are imported into Australia.

HOW DO I APPLY FOR AN ATA CARNET?

ATA carnets can be obtained from Chambers of Commerce (that are members of the World Chambers Federation) in your home country for a fee. The National Guaranteeing Organisation (NGO) in your home country sets the applicable fee. In Australia, the NGO is the Victorian Employers' Chamber of Commerce and Industry (VECCI).

Information about ATA carnets can be obtained from the VECCI website at: www.vecciglobal.org.au or email vecciglobal@vecci.org.au

WHO MAY USE AN ATA CARNET?

ATA carnets may be used by a range of people and organisations to temporarily import **eligible goods**. In each case the provisions of the relevant convention that applies to the goods (and the owner or importer of the goods) must be met.

For example, under an ATA carnet, goods temporarily imported as *Other Professional Equipment* (under the Customs Convention on the Temporary Importation for Professional Equipment) by a person residing overseas or organisation established overseas are required to be used solely by or under the personal supervision of the visiting person/s.

ELIGIBLE GOODS

ATA carnets are accepted for eligible goods and/or goods imported for specific purposes including:

- commercial samples
- professional equipment
- scientific equipment
- educational (pedagogic material)
- display or use at events, fairs and exhibitions.

Vehicles that are to be used as means of transport e.g. cars, buses, trucks cannot be imported with an ATA carnet.

Eligible goods imported under an ATA carnet:

- must be exported before the carnet expires
- cannot be sold, loaned, mortgaged, hired, given away or disposed of, without permission from Customs and Border Protection
- may only be used for the purpose specified in the convention under which the carnet was issued.

IMPORT EXPORT REQUIREMENTS

1. Present your carnet at a Customs and Border Protection counter.
 - For import – at the port where your goods will arrive to have your goods cleared for delivery.
 - For export – at the port where your goods will depart.
2. Provide the following documents to Customs and Border Protection:
 - a valid ATA carnet
 - Bill of Lading or Air Waybill
 - quarantine certificates or permits (for imports only)
 - your passport or birth/ citizenship certificate.
3. If required, make a booking for an examination of your goods.

DEPARTMENT OF AGRICULTURE, FISHERIES AND FORESTRY (DAFF) BIOSECURITY

Quarantine requirements need to be met if you import vehicles including motorcycles and trailers or machinery under an ATA carnet.

Check whether an inspection is required with the DAFF Biosecurity regional office at the first port where your vehicle/s or machinery will arrive.

DAFF requirements for imported vehicles and machinery can be found at: www.daff.gov.au/aqis/import/vehicles-machinery

EXTENSIONS TO CARNETS

If you make an application for an extension of an ATA carnet, it will only be approved under exceptional circumstances which are/were beyond your control. Those circumstances must be significant enough to prevent you from exporting your goods before the carnet expires.

Customs and Border Protection will only consider applications for an extension when an application is made within 60 days of the carnet expiry date.

Approval from both VECCI and Customs and Border Protection is required before the ATA carnet expires.

If an extension or replacement carnet is approved, you will receive advice from VECCI to contact the nearest Customs and Border Protection office to make an appointment to have the ATA carnet endorsed

CONVENTIONS

- Convention on Temporary Admission (Istanbul Convention)
- Customs Convention on the ATA Carnet for the Temporary Admission of Goods
- Customs Convention concerning Facilities for the Importation of Goods for Display or Use at Exhibitions, Fairs, Meetings or Similar Events
- Customs Convention on the Temporary Importation for Scientific Equipment
- Customs Convention on the Importation for Professional Equipment.

Note: The above is not an exhaustive list.

FOR MORE INFORMATION

For more information on any Customs and Border Protection matter visit our website www.customs.gov.au or email information@customs.gov.au

For general information about temporary importation see the fact sheet Temporary Imports on Customs and Border Protection's website at www.customs.gov.au